**Gen Ed Committee Meeting**

**February 27, 2014**

**2:00 p.m.**

**DCED Rm 201**

Present: Gina Hogue, David Levenbach, Bill Humphrey, Josie Welsh, Gauri Guha, Karen Yanowitz, Ilwoo “Josh” Seok, Temma Balducci, Rebecca Oliver, Jerry Ball, Gary Edwards, Ray Winters, Argelia Lorence, Ali Khalil, and Chris Collins

Absent: Lillie Fears, Cecil Clark, Bob Bennett

Dr. Levenbach called the meeting to order at 3:30 p.m.

The minutes of the previous meeting held on November 11, 2013 were emailed to the committee members to review prior to the meeting. Ali Khalil motioned to approve the minutes as presented, Dr. Humphrey seconded the motion, all approved. Motion carried to accept minutes as presented.

**Draft reply to Mathematics on Math 1023**

Approved memo for MATH 1023, providing reply to department follow-up. Review of MATH 1023 is complete. The course will be up for another round of review in the fall of 2016 at which time MATH 1042 and MATH 1054 will also be reviewed.

**Review of Quadrennial Review reports on ENG 2003 and ENG 2013**

Committee discussed the reports for ENG 2003 and ENG 2013 and agreed on points to be made in preparing feedback statements, drafts of which will be circulated to the committee for approval at next meeting.

**Other**

* Dr. Welsh indicated that in a year she needs to show HLC how departments are using assessment
* Dr. Levenbach asked Dr. Hogue to have Administration define the term for concurrent categories - All courses delivered on or off-campus. Dr. Hogue plans to meet with the department Chairs individually to discuss this.
* Discussion of question by Dr. Edwards as to whether assessments should use blind grading
* The following will be covered at the next meeting:
* Review of response of Communication to feedback on SCOM 1203
* Review of report on PHIL 1103

M/S Humphrey/Balducci to meet next in two weeks.

Meeting adjourned at 4:24 pm.

Submitted by:

Chris Collins

Assistant to Associate Vice Chancellor for Academic Services